



PACKSERVE
LIMITED

FMCG Packaging Maintenance Checklist

Use this quick-reference checklist to stay on top of daily, weekly, and monthly maintenance tasks. Regular checks reduce downtime, improve safety, and keep production running smoothly.

Daily Tasks

- Visual inspection of all machinery for signs of wear or leaks
- Clean filling heads and nozzles
- Check label application alignment
- Ensure sensors and safety interlocks are working
- Wipe down control panels and operator interfaces

Weekly Tasks

- Lubricate moving parts (conveyors, bearings, gears)
- Test emergency stop functions
- Inspect belts, chains and guides for wear or misalignment
- Calibrate weighers and coders if needed
- Clean and inspect machine guards

Monthly Tasks

- Perform full calibration of labellers and coders
- Check condition of seals, gaskets, and hoses
- Inspect electrical connections and cabinet cleanliness
- Review and log machine hours for service planning
- Conduct performance review with operators for recurring issues

Need help creating or managing your maintenance schedule?

Call +44 (0)1254 760 123 or email info@packserve.co.uk

SOLVE YOUR PACKAGING CHALLENGES WITH PACKSERVE